



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF BATANGAS

4 June 2025

**UNNUMBERED MEMORANDUM**

**REITERATION ON THE PROVISION OF SUGGESTED INTERVENTION PLAN  
TEMPLATE AND INTERVENTION MANAGEMENT PROCESS FLOW OF  
DEPED IV – A CALABARZON**

**TO :** Assistant Schools Division Superintendents  
Chief- Curriculum Implementation Division (CID)  
Chief- School Governance and Operations Division (SGOD)  
Public Schools District Supervisors  
Public and Private School Heads  
All Others Concerned

1. In reference to Regional Memorandum No. 829, s. 2024, titled **Provision of Suggested Intervention Plan Template and Intervention Management Process Flow of DepEd IV – A CALABARZON**, this office reiterates the attached Signed Division Suggested Intervention Plan for Schools on Learner Rights and Protection (LRP).

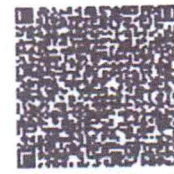
2. Immediate and widest dissemination of this Memorandum is earnestly desired.

**MARITES A. IBAÑEZ, CESO V**  
Schools Division Superintendent

RJG/REITERATION ON THE PROVISION OF SUGGESTED INTERVENTION PLAN TEMPLATE AND INTERVENTION MANAGEMENT PROCESS FLOW OF DEPED IV – A CALABARZON/ R2-143601 /06-04-25



Republic of the Philippines  
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FTAD-RM-2024-829

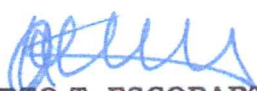
13 November 2024

**Regional Memorandum**  
No. 829, s. 2024

**PROVISION OF SUGGESTED INTERVENTION PLAN  
TEMPLATE AND INTERVENTION MANAGEMENT  
PROCESS FLOW OF DEPED IV-A CALABARZON**

To: **Schools Division Superintendents**

1. In reference to Regional Memorandum No. 52, s. 2024<sup>1</sup>, this Office, through the Field Technical Assistance Division, provides the Schools Division Offices and Schools the suggested intervention plan template and intervention management process flow of the Learner Rights and Protection Office of Region IV-A CALABARZON.
2. This aims to make the intervention planning process more efficient, effective, and impactful by providing a clear intervention management process flow for successful implementation.
3. See attached intervention plan template and intervention management process flow of Learner Rights and Protection Office Region IV-A CALABARZON, for reference.
4. For further details, you may contact the Chief of the Field Technical Assistance Division and Regional Learner Rights and Protection Focal, Mr. Michael Girard R. Alba via email at [michael.alba@deped.gov.ph](mailto:michael.alba@deped.gov.ph) or Ms. Rochelle May M. Nisola via email at [rochellemay.nisola@deped.gov.ph](mailto:rochellemay.nisola@deped.gov.ph).
5. Immediate dissemination and strict compliance of this Memorandum is desired.

  
**ATTY. ALBERTO T. ESCOBARTE, CESO II**

Regional Director

ROF/RMMN

<sup>1</sup> Conference on the harmonization of the Learner Rights and Protection Office and Legal Unit in the Regional and Division Level



Address: Gate 2, Karangalan Village, Cainta, Rizal  
Telephone No.: 02-8682-2114  
Email Address: [region4a@deped.gov.ph](mailto:region4a@deped.gov.ph)  
Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)



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22 93 0085



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Department of Education  
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Policy (DO Nr and Title):

*(state applicable DepEd Order on Child Protection Concern)*

[illegible]

Prepared by:

LRP Focal/Guidance Counselor/Designate

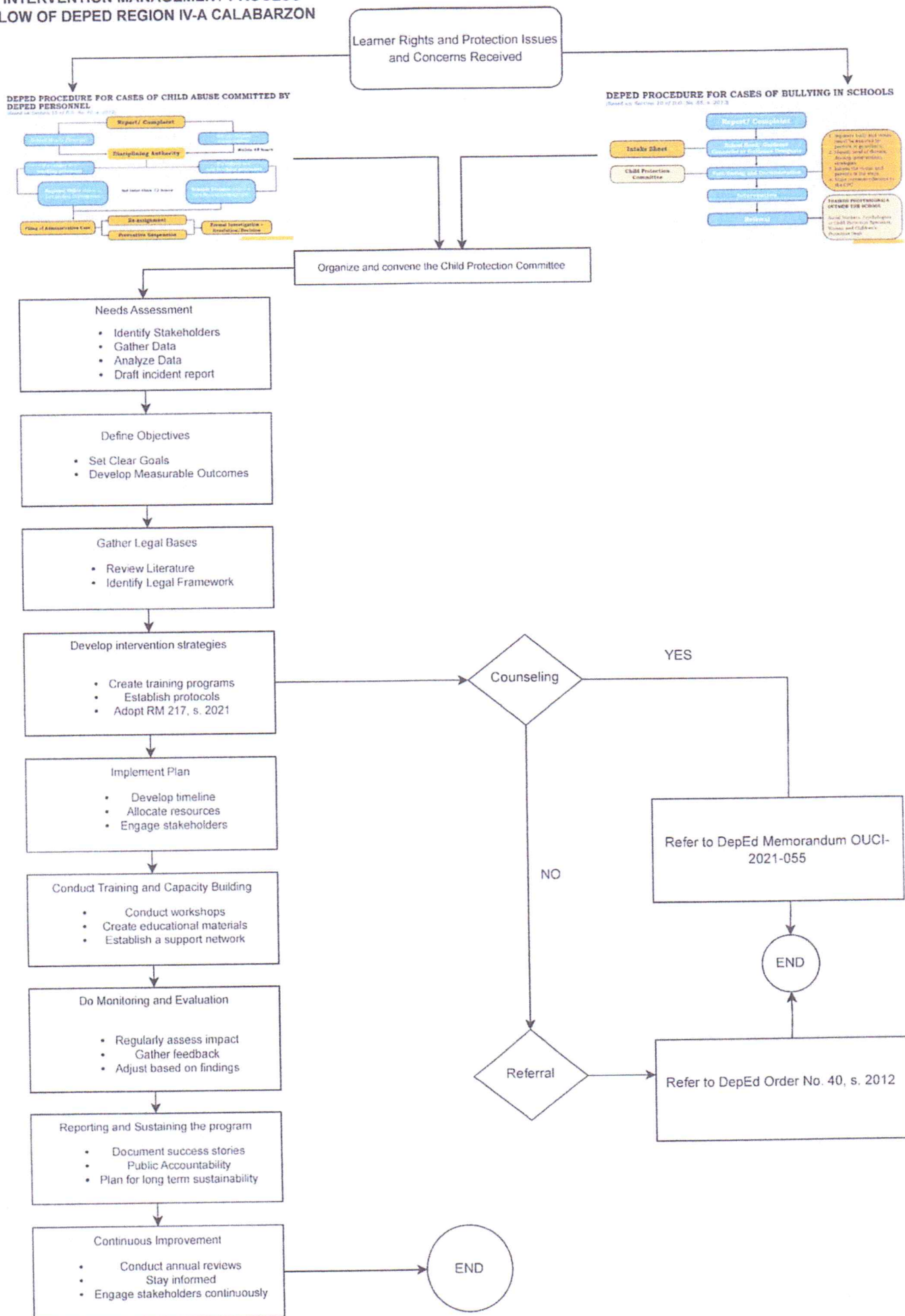
Noted:

SGOD Chief

Approved:

*Schools Division Superintendent*

# INTERVENTION MANAGEMENT PROCESS FLOW OF DEPED REGION IV-A CALABARZON







Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF BATANGAS**

**DIVISION SUGGESTED INTERVENTION AND PREVENTION PLAN FOR SCHOOLS  
ON LEARNER RIGHTS AND PROTECTION (LRP)  
S.Y. 2024 - 2025**

OBJECTIVE	PROGRAM	ACTIVITIES	TIME FRAME	SOURCE OF FUND	INVOLVED PERSONS	ACCOMPLISHMENT INDICATOR
To conduct Psychological First Aid with coordination between DRRM Coordinator and Nurse to - School Personnel - Learners	Psychological First Aid	Implement activities on PFA before the start of classes	- A week before the opening of class - Three days after the opening of class	None	School Head, Guidance Designate, School DRRM Coordinator, Sub Office Nurse, Teaching and Non - Teaching Personnel	Narrative Report and Photo Documentation (with no. of participants, gaps, issues and recommendations)
To discuss the Learner Rights and Protection Office Legal Basis	LRPO Framework	Orientation on DO 40, s. 2012, DO 55 s. 2013, DO 18 s. 2015, RCCPA Manual 2019, RM 217 s 2021, Code of Conduct	First PTA General Assembly	None	School Head, Guidance Designate, Teaching and Non Teaching Personnel, Parents and learners	Narrative Report and Photo Documentation (with no of participants, gaps, issues and recommendations)



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OBJECTIVE	PROGRAM	ACTIVITIES	TIME FRAME	SOURCE OF FUND	INVOLVED PERSONS	ACCOMPLISHMENT INDICATOR
To discuss roles and responsibility of Child Protection Committee (CPC)	DO 40 s 2012 Section 10	Conduct CPC meeting on Section 10 Establishment of CPC	First CPC Meeting	None	Child Protection Committee	Resolution/s
To capacitate on handling LRP concerns	RM 217 s 2021 and RCCPA Manual on Anti Bullying	Capacity Building on handling LRP concerns	First LAC Session	None	CPC, Committee on Student Discipline(CSP) and Committee on Decorum and Investigation (CODI)	Case Scenario Play Stimulation
To prepare documentation on all LRP issues and concerns	Reporting Mechanism	5Rs Intake Sheet Incident Report Updated CPC Functionality Assessment Tool EBEIS – Child Protection	Year Round	None	School Head and Guidance Designate	Compiled LRP reports
To intensify referral system	Partnership	Coordination with partners relative to LRP	First Quarter	None	CPC	Signed MOA with partners (LGU, MSWDO, Barangay )





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To conduct Youth Formation Activities	Youth Formation	Enhance life and career skills and capacity of learners  Strengthen learner school and community participation  Increase access to learner formation services and programs	Second Quarter  Third Quarter  Fourth Quarter	None	CPC, Formation, and DRRM  Youth Medical	Narrative Report Project Proposal, Resolution
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(Source of Fund may depend on SIP)

Prepared by:

**ROSEMARIE J. GONZALES**

PDOI – Division Youth Formation Coordinator, Division LRP/CFSS Focal Person

Noted by:

**MARITES A. IBANEZ, CESO V**  
*Schools Division Superintendent*



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City  
☎ (043) 722-1840 / 722-1796 / 722-1437 / 722-2675 / 722-1662  
✉ [deped.batangas@deped.gov.ph](mailto:deped.batangas@deped.gov.ph)  
🌐 [www.depedbatangas.com](http://www.depedbatangas.com)